

## **Yukon City Council Minutes March 5, 2013**

The Yukon City Council met in regular session March 5, 2013 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor David Rhoads, New Dimensions Church  
The flag salute was given in unison.

ROLL CALL: (Present) Ken Smith, Vice-Chairman  
Michael McEachern, Trustee  
Rick Opitz, Trustee  
Nick Grba, Trustee  
(Absent) John Alberts, Chairman

### **OTHERS PRESENT:**

Mike Segler, City Attorney	Doug Shivers, City Clerk
Robbie Williams, City Engineer	Sara Schieman, Librarian
Arnold Adams, Public Works Director	John Corn, Police Chief
Jerome Brown, Information Technology	Gary Cooper, Information Technology Dir.
Bill Stover, Sanitation	Mitch Hort, Community Development Director
Jeff Deckard, Parks Superintendent	Dana Deckard, Administrative Coordinator

### **Presentations and Proclamations**

Council Member Smith introduced "DeMolay Month" and Doug Shivers read the Proclamation. Council Member Smith invited Angela Northcut, Corey Hahn, Devin Hanes and James Crosby to come forward and awarded them the proclamation.

Council Member Smith introduced "2013 Playful City USA Community" and Doug Shivers read the Proclamation. Jeff Deckard stated it was a group effort by the Parks and Recreation Department and Mitch and Audrey. It is an awesome opportunity.

### **Visitors**

Police Chief, John Corn, informed the City Council of Police Department changes in scheduling. The process has been hard work and it has taken over the last 6 months to get the plan in place. The changes will include 10 hour shift schedules with a couple of shifts overlapping during the high volume times. He believes it will promote quicker response time, as well as, time off for officers. Chief Corn commends his staff for the hard work. Council Member Smith is proud of the Police Department and the improvements for efficiency.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

### **1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

**B) The minutes of the regular meeting of February 19, 2013**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of February 19, 2013, was made by Trustee Opitz and seconded by Trustee McEachern.

**The vote:**

**AYES: Grba, Smith, McEachern, Opitz**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**2A. Consider approving a net increase of expenditure funds in the amount of \$53,957.01, increasing the previously approved total of \$1,074,782.72 to \$1,128,739.73 for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement**

The motion to approve a net increase of expenditure funds in the amount of \$53,957.01, increasing the previously approved total of \$1,074,782.72 to \$1,128,739.73 for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement, was made by Trustee McEachern and seconded by Trustee Opitz.

Trustee Grba asked about Property Maintenance and the 2012 Ford Excel Vans, and wondered about a difference of \$20,000. Grayson Bottom stated the difference was his error in moving the amount to the totals line.

**The vote:**

**AYES: McEachern, Grba, Opitz, Smith**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of February 19, 2013**
- B) Payment of material claims in the amount of \$522,018.51**
- C) An agreement with Yukon Soccer Club for use of Ranchwood and Taylor Park from February 20, 2013 to December 11, 2013**
- D) An agreement with Yukon Optimist Sports Club for use of the City Park baseball fields from February 20, 2013 to July 2, 2013**
- E) An agreement with the United Softball Association of Yukon for use of Sunrise Park from February 20, 2013 to October 30, 2013**
- F) An agreement with the Yukon Christian Athletic Association for use of Hillcrest Park February 20, 2013 through August 25, 2013 and Sunrise Park from July 9, 2013 to October 30, 2013**
- G) An agreement with the Yukon Horseshoe Club for use of City Park horseshoe courts from February 20, 2013 to October 30, 2013**
- H) A maintenance agreement with SignalTek, Inc. for traffic signal intersections and school zone signs for a 12 month period**
- I) The submittal of a grant application for Playful City USA Certification**
- J) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- K) Denial of Claim No. 33244-ME from Larry Smith, as recommended by the Oklahoma Municipal Assurance Group**
- L) Setting the date for the next regular Council meeting for March 19, 2013, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of February 19, 2013; payment of material claims in the amount of \$522,018.51; an agreement with Yukon Soccer Club for use of Ranchwood and Taylor Park from February 20, 2013 to December 11, 2013; an agreement with Yukon Optimist Sports Club for use of the City Park baseball fields from February 20, 2013 to July 2, 2013; an agreement with the United Softball Association of Yukon for use of Sunrise Park from February 20, 2013 to October 30, 2013; an agreement with the Yukon Christian Athletic Association for use of Hillcrest Park February 20, 2013 through August 25, 2013 and Sunrise Park from July 9, 2013 to October 30, 2013; an agreement with the Yukon Horseshoe Club for use of City Park horseshoe courts from February 20, 2013 to October 30, 2013; a maintenance agreement with SignalTek, Inc. for traffic signal intersections and school zone signs for a 12 month period; the submittal of a grant application for Playful City USA Certification; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; denial of Claim No. 33244-ME from Larry Smith, as recommended by the Oklahoma Municipal Assurance Group; and setting the date for the next regular Council meeting for March 19, 2013, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Opitz and seconded by Council Member Grba.

Council Member Grab asked if SignalTek, Inc. had been open for a competitive bid. Grayson Bottom stated they were the only vendor in the metro area that meets our needs.

**The vote:**

**AYES: Opitz, McEachern, Smith, Grba**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**2. Reports of Boards, Commissions and City Officials –  
Traffic Commission – John Knuppel**

John Knuppel introduced the Traffic Commission: Ward 1-Charlie Lee, Ward 2-Rebecca Parker Lozoya, Ward 3-Jay Tallant, and Ward 4-AJ Clements. He also spoke about the loss of Emil Albrecht in November and thanked Mr. Clements for stepping in. Mr. Knuppel talked about the mission of the Traffic Commission, and noted that the Commission gets lots of help from Public Works and Eric Tucker, as well as the Police Department. Captain Johnson is a great resource. They are currently working on parking at the soccer fields at Ranchwood Park into the residential area and recently studied traffic at Frisco Ridge and installed some signs. He thanked Doug Shivers and Sara Hancock for their help.

Council Member McEachern question Ranchwood plan? AJ Clements stated more residents are parking on street on weekends versus soccer parents. We are looking at other options for long range plans that will be beneficial. Council Member McEachern stated the Parks Department is looking at revamping and wanted to know, if the Traffic Commission had talked with them. Council Member Smith stated we should move discussion to Study Session and thanks for their help.

John Knuppel stated he was proud of Genie Vinson and the story in the Saturday issue of the Oklahoman. Genie was congratulated by Council Members.

Grayson Bottom stated he is working on land trade for the entire lot immediately to the South of Ranchwood Park to be used for parking.

**3. Consider approving a net increase of expenditure funds in the amount of \$53,957.01, increasing the previously approved total of \$1,074,782.72 to \$1,128,739.73 for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement**

The motion to approve a net increase of expenditure funds in the amount of \$53,957.01, increasing the previously approved total of \$1,074,782.72 to \$1,128,739.73 for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement, was made by Trustee Grba and seconded by Trustee Opitz.

The vote:

**AYES: Smith, Grba, Opitz, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**4. Consider approving Resolution No. 2013-03, a Resolution authorizing application for financial assistance from the association of Central Oklahoma Government's public fleet conversion grants fund**

The motion to approve Resolution No. 2013-03, a Resolution authorizing application for financial assistance from the association of Central Oklahoma Government's public fleet conversion grants fund, was made by Council Member Opitz and seconded by Council Member Grba.

Council Member Grab wanted to know cost per vehicle? Grayson Bottom stated limited kits range from \$4,500 to \$7,000. To order directly out of the factory is about \$10,000. Council Member Grba asked about the funds and if the grant would give the 75% and we would have to match the 25%. Grayson Bottom stated yes. Council Member McEachern asked if they were the new vehicles. Grayson Bottom stated they are the existing vehicles currently in the fleet.

The vote:

**AYES: Grba, McEachern, Opitz, Smith**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**5. Consider extending Brewer Construction, Inc., contract for one additional year for the 2011 Concrete and Asphalt Paving, Drainage, Water and Sewer Project expiring January 4, 2014**

The motion to extend Brewer Construction, Inc., contract for one additional year for the 2011 Concrete and Asphalt Paving, Drainage, Water and Sewer Project expiring January 4, 2014, was made by Council Member McEachern and seconded by Council Member Opitz.

The vote:

**AYES: Opitz, Smith, Grba, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**6. City Manager's Report – Information items only**

**A. Library Activity Report**

**B. Sanitation Truck Delivery/Big Trash Day**

**C. Street Repairs Update**

Grayson Bottom said there was good news about the Ladies Library Club and had Sara Schieman give information. Sara Schieman said thanks to the donations from the Ladies Library Club, we now have digital magazines. You simply have to have an internet enabled device. One magazine can be viewed by multiple users. There are only two libraries in Oklahoma who have digital magazines and that is Yukon and Miami.

Council Member McEachern asked if you used your library card. Ms. Schieman stated yes, you sign on with the library card and then it asks for your email address and password. Council Member Grba asked, if more would be added. Ms. Schieman stated she felt the use will take off and should expand. We currently subscribe to 44, but there are 900 titles available. Council Member McEachern questioned the cost of the magazines. Ms. Schieman stated there is a platform fee that does not change, but the cost of the magazine could. You pay for a normal magazine fee for the year, if you increase the selection the cost will increase. Sara Schieman thanked the Ladies Library Club for their support.

Grayson Bottom stated the new sanitation trucks are to be delivered by Friday. They will start delivering dumpsters by the end of March and start the automated system. Thanks to Bill Stover, we are close to transferring the Recycle Center and will be open six days a week. Big Trash day will happen. We are developing materials and it will probably be late April or early May. In the future, Mr. Bottom will be requesting to purchase equipment for Big Trash Day, so we can have it on a more frequent basis.

Grayson Bottom stated 2012 Bond Authorization first phase is underway. 11<sup>th</sup> /Foreman and 10<sup>th</sup> /Elm are completed. Intersections at 7<sup>th</sup> /Poplar and Dianna/Glenda are being poured. When we got to the intersection of 7<sup>th</sup> /Poplar we found water valves and leaking pipes and they had to be replaced. We will probably find more as we move along. Hope to take care of top and mid priority streets.

**7. New Business** - There was no new business

**8. Council Discussion**

Council Member McEachern said lots of wonderful things are taking place and thanked the DeMolay representatives for coming. He thanked AJ Clements for serving and he has good experience. He is also glad about truck showing up and Big Trash Day.

Council Member Grba is impressed on how staff finds ways to deliver better services. He knows there is a safety issue along Highway 4 and we have a lot of kids in recreation programs. We need to improve our facilities. He knows it is coming, but it will take time.

Council Member Opitz talked about I-40 roadwork starting in April. Please be patient for this 13 month process and remember how great our city is. Big Trash Day will be great. April 10<sup>th</sup> is Yukon day at the Capitol with the City and the Chamber. It happens once a year.

Council Member Smith thanked the Ladies Library Club and AJ Clements. He also gave kudos to the Street Department. He would like to see what we could do with Frisco Drive. Grayson Bottom stated it is a private drive. We have given the residents the process they must go thru in order to make it a city street. The City can't spend grant or any money on a private drive.

**9. Adjournment**

  
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Doug Shivers, City Clerk

  
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John Alberts, Mayor

